

**MINUTES OF MEETING  
CREEKSIDE AT TWIN CREEKS  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Creekside at Twin Creeks Community Development District held a Public Hearing and a Regular Meeting on Tuesday, August 21, 2018 at 11:00 a.m., at the construction trailer located at 106 CR 210W, St. Johns, Florida 32259.

**Present at the meeting were:**

John Kinsey	Chair
Robert Furlong	Vice Chair
Bryan Kinsey	Assistant Secretary
Jared Bouskila (via telephone)	Assistant Secretary
Cora DiFiore (via telephone)	Assistant Secretary

**Also present were:**

Howard McGaffney	Wrathell, Hunt and Associates, LLC
Mark Watts (via telephone)	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. McGaffney called the meeting to order at 11:02 a.m. Supervisors John Kinsey, Bryan Kinsey and Robert Furlong were present, in person. Supervisors Jared Bouskila and Cora DiFiore were attending via telephone.

**SECOND ORDER OF BUSINESS**

**Public Comments**

This item was presented following the Third Order of Business.

**THIRD ORDER OF BUSINESS**

**Public Hearing to Hear Comments and  
Objections on the Adoption of the  
District's Final Budget for Fiscal Year  
2018/2019, Pursuant to Florida Law**

**A. Affidavit/Proof of Publication**

The affidavit of publication was included for informational purposes.

- B. **Consideration of Resolution 2018-04, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. McGaffney reviewed the Fiscal Year 2019 budget.

**On MOTION by Mr. John Kinsey and seconded by Mr. Bryan Kinsey, with all in favor, the Public Hearing was opened at 11:05 a.m.**

No member of the public spoke.

**Mr. McGaffney closed the Public Hearing.**

Mr. McGaffney presented Resolution 2019-01 and read the title.

**On MOTION by Mr. John Kinsey and seconded by Mr. Furlong, with all in favor, Resolution 2018-04, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-05, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2018/2019; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date**

Mr. McGaffney presented Resolution 2018-05 and read the title.

**On MOTION by Mr. John Kinsey and seconded by Mr. Furlong, with all in favor, Resolution 2018-05, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2018/2019; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Presentation of Audited Annual Financial Report for the Fiscal Year Ended September 30, 2017, Prepared by Berger, Toombs, Elam, Gaines and Frank**

Mr. McGaffney presented the Audit and reviewed the information therein. The audit was clean; there were no deficiencies on internal control, recommendations, instances of noncompliance or findings.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-06, Accepting the Audited Annual Financial Report for the Fiscal Year Ended September 30, 2017**

Mr. McGaffney presented Resolution 2018-06 and read the title.

**On MOTION by Mr. John Kinsey and seconded by Mr. Bryan Kinsey, with all in favor, Resolution 2018-06, Accepting the Audited Annual Financial Report for the Fiscal Year Ended September 30, 2017, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Approval of Unaudited Financial Statements as of June 30, 2018**

Mr. McGaffney presented the Unaudited Financial Statements as of June 30, 2018.

**On MOTION by Mr. John Kinsey and seconded by Mr. Bryan Kinsey, with all in favor, the Unaudited Financial Statements as of June 30, 2018, were approved.**

**EIGHTH ORDER OF BUSINESS**

**Approval of June 5, 2018 Special Meeting Minutes**

Mr. McGaffney presented the June 5, 2018 Special Meeting Minutes.

**On MOTION by Mr. John Kinsey and seconded by Mr. Bryan Kinsey, with all in favor, the June 5, 2018 Special Meeting Minutes, as presented, were approved.**

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Cobb Cole***

There being nothing to report, the next item followed.

**B. District Engineer: *Prosser, Inc.***

There being nothing to report, the next item followed.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

**i. Consideration of ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit**

Mr. McGaffney stated that numerous CDDs and other entities had claims filed against them alleging that their websites were not compliant with the Americans with Disabilities Act (ADA) requirements for websites. Management proactively engaged ADA Site Compliance (ADASC) to assist in bringing its clients' websites into compliance. The website is being purged of all documents and information that is not legally required for CDD websites, as well as outdated documents. Going forward, all information and documents on the CDD's website will be in an ADA compliant format.

**On MOTION by Mr. John Kinsey and seconded by Mr. Bryan Kinsey, with all in favor, the ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit and ratification of the actions taken by Management, were approved.**

**TENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There being no Board Members' comments or requests, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business to discuss, the meeting adjourned.

**On MOTION by Mr. John Kinsey and seconded by Mr. Bryan Kinsey, with all in favor, the meeting adjourned at 11:15 a.m.**



Secretary/Assistant Secretary



Chair/Vice Chair